



भा.कृ.अनु.प.-केन्द्रीय कृषि अभियांत्रिकी संस्थान  
नबीबाग, बैरसिया रोड, भोपाल-462 038 (म.प्र.)  
ICAR-CENTRAL INSTITUTE OF AGRICULTURAL ENGINEERING  
NABI BAGH, BERASIA ROAD, BHOPAL- 462 038 (M.P.)  
(An ISO 9001:2015 Certified Institute)  
Tel: 0755-2521015, 2733226, Fax: 2730984, 2734016, Email: aao\_admin\_ciae@icar.gov.in



F.No. 13-32/2012-Rectt./KVK

Dated : 30.05.2022

To,

The Directors/Project Directors of ICAR Research Institutes/ NRCs Project Directorate/  
NRCs /Bureaux/ ZPDs etc.

Sub:- Filling up various posts of Program Assistants & Farm Manager under KVK through  
inter- institutional transfer basis on Permanent absorption Basis at Krishi Vigyan Kendra  
(KVK) of ICAR-CIAE, Bhopal.

Sir/ Madam,

Applications are being invited from amongst the eligible candidates working at KVKs of  
ICAR Institutes, Head Quarters/Project Directorates/NRCs etc. for the vacant posts at Krishi  
Vigyan Kendra (KVK) of ICAR-CIAE, Bhopal by transfer on permanent absorption basis at  
CIAE, Bhopal. Particulars of the posts & eligibility are detailed below:-

S.No.	Name of the Post	Functional Group	No. of Posts & Category	Required Qualifications/ Eligibility Criteria
1.	Program Assistant (Laboratory Technician)	Laboratory Technician	01 Post (UR)	Technical Personnel holding analogous post at any ICAR KVKs only in concerned discipline/ Subject and eligible as per ICAR Circular TS 19(01)/2002-Estt.IV dated 19.03.2020. <b>Note :-</b> The employees should have completed five years of service after their initial appointment on the date of notification of calling of applications i.e 30.05.2022 except in cases where request is on medical/ working spouse grounds.
2.	Programme Assistant (Computer)	Laboratory Technician	01 Post (UR)	
3.	Farm Manager	Field Farm Technician (FFT)	01 Post (UR)	(If applied on Medical/ Working Spouse Grounds necessary certificate should be enclosed as per Council's letter dated 19.03.2020.

The above Inter-Institutional transfer will be regulated as per Council's Instructions vide F.No. TS 19(01)/2002-Estt.IV dated 19.03.2020. Candidates of any category (UR/OBC/SC/ST) shall be eligible for inter-institutional transfer against DR vacancies meant for UR.

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It is requested that the above vacancy may kindly be circulated amongst the eligible and desirous candidates, working at KVK of your Institute/ Regional Stations. Application of those candidates who fulfill the requisite eligible conditions and can be relieved immediately in the event of their selection may kindly be forwarded to this Institute in the prescribed pro-forma which is enclosed herewith along with the following Documents:-

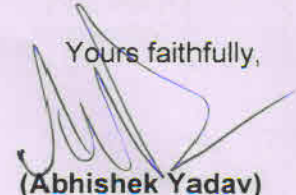
1. Initial appointment letters for the analogous post issued by their respective Institutes.
2. APAR dossiers for the last five years.
3. Necessary certificate if applied on medical, working spouse grounds as per council's letter dated 19.03.2020.
4. Caste Certificate of the applicant belonging to SC/ST/OBC.
5. A statement of major/ minor penalty, if imposed on the applicant during the last five years.
6. A certificate to the effect that no disciplinary/vigilance case is pending/being contemplated against the candidate.

Incomplete applications or those received after the prescribed due date or without CR dossier/ vigilance clearance certificate will not be considered.

The applications duly forwarded by the Institute and complete in all respects should be addressed to The Chief Administrative Officer, ICAR-Central Institute of Agricultural Engineering, Nabi Bagh Berasia Road Bhopal – 462038 (Madhya Pradesh) and email [aao\\_admn.ciae@icar.gov.in](mailto:aao_admn.ciae@icar.gov.in) or [caociae@gmail.com](mailto:caociae@gmail.com).

The last date of receipt of application is **27.06.2022**. Application received after the last date or otherwise incomplete are not likely to be considered. The Selection Committee/ Director, ICAR-CIAE, Bhopal however will reserve right to accept/ reject the applications without assigning reason thereof.

Yours faithfully,



(Abhishek Yadav)

Chief Administrative Officer

Encl: Proforma of application (overleaf)

**Copy to :-**

1. The Director (Admn.), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi- 110 001.
2. The Deputy Secretary (TS) Indian Council of Agricultural Research, Krishi Bhawan, New Delhi-110 001.
3. The Deputy Secretary (Agricultural Engg.), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-II, PUSA, New Delhi- 110 012.
4. In-charge KVK, ICAR-CIAE, Bhopal for information.
5. PD, DKMA for uploading on ICAR website/ E-office Notice Board.
6. I/c. AKMU to put on Institute website and E-Office Notice Board.
7. Guard file.

**APPLICATION PROFORMA FOR PROGRAMME ASSISTANTS AND FARM MANAGAER AT KVK OF  
ICAR-CENTRAL INSTITUTE OF AGRICULTURAL ENGINEERING, BHOPAL ON INTER-  
INSTITUTIONAL TRANSFER BASIS.**

1	Name of the Applicant	
2	Father's/ Husband's Name	
3	Gender Male/Female	
4	Date of Birth & Age	
5	Name of the KVK and ICAR Institute where applicant is working at present	
6	Name of the Post, category & discipline to which initially appointed with date	
7	Present Post held on regular basis with date of assessment promotion	
8	Date of Confirmation/post held substantively	
9	Educational Qualification	
10	Whether belongs to UR/SC/ST/OBC/PH/EWS	
11	Email address (Preferably ICAR email ID i.e@icar.gov.in) and Mobile No.	
12	Reason of transfer: (Pl. Specify- Max 100 words and attach necessary documents, if any)  a) Spouse ground (Whether employed in ICAR/State Govt. /Central Govt. /Autonomous Body/PSUs. If yes, please attach copy of self attested ID proof issued by spouse's department/office. b) Medical ground (self or any family members: Family as defined under CGHS/CS(MA) Rules. c) Other, if any (Give details)	

**DECLARATION**

I do hereby declare and certify that the information furnished by me is correct and true to best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Director, ICAR-CIAE, Bhopal.

Signature of applicant with date

It is certified that particulars furnished by the applicant at Sl.No. 01 to12 have been verified from the Service Book/record(s) and found correct.

Signature of the Head of Office  
(With Stamp)